

NOTICE

Notice is hereby given that the **13th ANNUAL GENERAL MEETING** of the members of the company will be held at 04:30 PM at the registered office of the Company, 298-281, Transport Nagar, Kanpur Road Adjacent Transport Nagar Metro Station Lucknow Uttar Pradesh-226012 on **SATURDAY, 30th DAY OF SEPTEMBER 2023**, to transact the following ordinary business:

ORDINARY BUSINESS:

ITEM NO.1- ADOPTION OF AUDITED FINANCIAL STATEMENTS:

To receive, consider, and adopt the Audited Financial Statements (Standalone and Consolidated) of the Company for the Financial Year ended March 31, 2023, together with the Reports of the Board of Directors and Auditors thereon.

ITEM NO.2- APPOINTMENT OF MR. AYUSH GARG AS DIRECTOR

To consider and if thought fit to pass with or without modifications the following resolution as an ordinary resolution:

"RESOLVED THAT Mr. Ayush Garg holding DIN 08748016, who was appointed as an Additional Director of the Company, by the Board of Directors in their meeting held on 1st July, 2023, under section 161(1) of Companies Act, 2013 and other applicable provisions of the Companies Act, 2013, (including any statutory modifications or re-enactment thereof) and, applicable provisions of the Articles of Association of the Company and who holds office upto the date of ensuing Annual General Meeting, be and is hereby appointed as Director of the Company.

RESOLVED FURTHER THAT any of Directors of the company be and is hereby severally authorised to file necessary forms with Ministry of Corporate Affairs, Government of India, and to make necessary entries in the Statutory register of the Company and to do all such acts, deeds, things as may be necessary to give effect to this resolution."

**FOR Q-LINE BIOTECH PRIVATE LIMITED
(FORMERLY POCT SERVICES PRIVATE LIMITED)**


Director

Saurabh Garg

(Director)

DIN: 02891621

Place: Lucknow

Date: 02.09.2023

Q-LINE BIOTECH PRIVATE LIMITED (Formerly known as "POCT Services Pvt. Ltd.")

Regd. Office: 298-281, Transport Nagar, Kanpur Road, Adj. Transport Nagar Metro Station, Lucknow-226012 (U.P.), INDIA. Tel.: 0522-2433023

Delhi. Office: C-108, NARAINA INDUSTRIAL AREA PHASE -1, New Delhi, New Delhi, Delhi, 110028. Tel.: 011-45577407

E-mail: info@qlinebiotech.com | Website: www.qlinebiotech.com | CIN No.: U74120UP2010PTC042528

NOTES:-

i) A Member entitled to attend, and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. Proxies in order to be effective must be received by the company not later than forty-eight (48) hours before the meeting. Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable.

ii) A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

iii) Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their Folio No.

iv) Relevant documents referred to in the accompanying Notice and others are open for inspection by the Members at the Company's Registered Office on all working days of the Company, during business hours up to the date of the Meeting.

v) Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a certified copy of the relevant Board Resolution together with their respective specimen signatures authorizing their representative(s) to attend and vote on their behalf at the Meeting.

vi) Members seeking any information with regard to the Accounts are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the meeting.