

NOTICE

Notice is hereby given that the 14th Annual General Meeting of the members of the company will be held on **Monday, September 30, 2024** at 04:00 pm at the registered office of the company situated at 298-281, Transport Nagar, Kanpur Road, Adjacent Transport Nagar Metro Station, Lucknow, Uttar Pradesh-226012 to transact the following businesses:

ORDINARY BUSINESS:

ITEM NO. 1 – ADOPTION OF AUDITED FINANCIAL STATEMENTS:

To receive, consider and adopt the Audited Financial Statements (standalone and consolidated) of the Company for the Financial Year ended March 31, 2024 and the Reports of the Board of Directors and Auditors thereon.

ITEM NO.2 - RATIFICATION OF REMUNERATION OF COST AUDITOR

The Board of Directors of the Company has recommended, the appointment of **M/s P S P & Associates, having Firm Registration No. 005591**, Cost Accountants Firm, to conduct the audit of the cost records of the Company pertaining to the financial year ending March 31, 2024, at a remuneration of Rs. 1,00,000/- (Rupees One Lakh only) exclusive of GST, along with reimbursement of actual out-of-pocket expenses incurred during the course of the audit.

In accordance with the provisions of Section 148 of the Act read with the Companies (Audit and Auditors) Rules, 2014 and the Companies (Cost records and Audit) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), ratification for the remuneration paid to the Cost Auditors for the Financial Year 2023-24 by way of an ordinary resolution is being sought from the members.

The Resolution is recommended for your approval.

For and on behalf of the Board of Directors of
Q-LINE BIOTECH PRIVATE LIMITED

Q-LINE BIOTECH PRIVATE LIMITED


Director

SAURABH GARG
Director
DIN: 02891621

Place: Lucknow
Date: 02-09-2024

Q-LINE BIOTECH PRIVATE LIMITED (Formerly known as "POCT Services Pvt. Ltd.")

Regd. Office: 298-281, Transport Nagar, Kanpur Road, Adj. Transport Nagar Metro Station, Lucknow-226012 (U.P.), INDIA. Tel.: 0522-2433023

Delhi. Office: C-108, NARAINA INDUSTRIAL AREA PHASE -1, New Delhi, New Delhi, Delhi, 110028. Tel.: 011-45577407

E-mail: info@qlinebiotech.com | Website: www.qlinebiotech.com | CIN No.: U74120UP2010PTC042528

NOTES:-

i) A Member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. Proxies in order to be effective must be received by the company not later than forty-eight (48) hours before the meeting. Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable.

ii) A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

iii) Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their Folio No.

iv) Relevant documents referred to in the accompanying Notice and others are open for inspection by the Members at the Company's Registered Office on all working days of the Company, during business hours up to the date of the Meeting.

v) Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a certified copy of the relevant Board Resolution together with their respective specimen signatures authorizing their representative(s) to attend and vote on their behalf at the Meeting.

vi) Members seeking any information with regard to the Accounts are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the meeting.

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